



**Glenbard South Boosters
Board Meeting Minutes**

Monday, May 8, 2023

7:00 PM, LRC

- I. Attendees:** Kristy Riley, Nikki Dawson, Dawn Cassata, Monique Wilharm, Jessica Santee, Abida, Ayesha, Tara Arick
- II. Welcome / Called to order at 7:08pm**
 - a. Dawn motioned to begin meeting, seconded by Kristy
- III. Secretary's report** – Kristy Riley
 - a. Motion to approve April meeting minutes- Dawn, seconded by Monique; approved, as written
- IV. Principal's report-** Jessica Santee

Lots coming up this week and next and lots of messaging coming out
Last week for seniors this week
Senior breakfast tomorrow (1st since Covid); watch senior video and get yearbooks
Weds 6:30 pm in the Commons is scholarship night and academic awards
Distinguished alumni award Weds pm- 1st ever! 5:30 pm open to community; 3 wonderful awardees
Senior clapout and funfest Friday- cap and gown and commencement tickets
Prom Saturday night- lots goi
Rehearsal on 17th, commencement on 18th
Staff appreciation week- really well received the lunchlast week
Final exams 17, 18, 19; make-ups on 22nd
Also, lots of senior nights and sport events- over \$160,000 in scholarships will be awarded!
College send-off today- those who will play at college level and parents came for a ceremony today
The bathrooms near the football stadium will require expensive, massive repairs (ripping up parking lot to the theater) due to destroyed pipes; will try to tackle it section by section this summer; Abruzzo will also be resurfaced this summer
- V. Committee and Event Reports – events upcoming through June**
 - a. Plant Sale Final Report – Tara Arick
Pick-up went well, good volunteers, only had to deliver a couple of orders
Christina Noellsch reached out to Tara and offered to be co-chair next year
Doesn't know final numbers; sold a lot on the same day and has sold some since
Revenue was \$11,000+, cost ~\$5000, so net was about \$6000- we exceeded
 - b. Teacher Appreciation – Trisha Wiltgen
 - c. Post Prom – Melissa Calfo, Teara Moore
The GBS team is figuring things out; next year will be more organized and know what to ask at the correct times (parking, permissions, attendance, etc.)
Prudential (security) is on-board
Volunteers- do we have enough? When will volunteers get their assignments?

100 to post-prom, so need 1 volunteer per 25 kids; right now, have Melissa, Teara, Christine Foster, Jessica Santee, Marina Kosak
Nikki has talked with Melissa about assignments, volunteers, etc. and will follow-up with her this week

- d. Senior Fun Fest – Lynn Lullo and Tessa Cirrachi, Co-Chairs
Lynn sent a letter tonight to the board; Dawn read it to the attendees
Almost filled with volunteers, but need more for clean-up
Jessica sent announcement to seniors today and the dunk-tank sign-up to faculty/staff
Kids are allowed to leave after 12:30, but after 1 last year, most kids started to get yearbooks and caps and gowns so the crowd will be thinner later in the afternoon
- e. Golf Outing – Mario Castillo
Mario has been communicating a lot lately
Dawn has asked Mario to figure out volunteers- #s, where, ages... and will set-up as SUG for him
We have 2 paying sponsors and 2 who gave away items
Not a lot of golfers as of yet nor silent auction items
Dawn and Jessica will put messaging out next week- need to get through the week and then hit the messaging hard
GBS sent letters to numerous businesses asking for donations
- f. Concessions – Abida and Scott
Wrapping up the year
Will need training videos and new equipment over the summer- coolers are leased through Pepsi; need a food/pizza warmer
Need to rearrange outside stand
Taff will help with training videos
- g. Raiderwear- Ayesha- nothing to add; she just looked for an order but there is nothing in the closet

VI. **President** – Nikki Dawson

- a. Vote in Board officers for 2023/2024 through 2024/2025 term
 - i. Tara Arick for 1st Vice President
Kristy made the motion, Dawn seconded; The board unanimously approved her for the position!
- b. Additional needs
 - i. Treasurer – no one yet identified
 - ii. Support for VP 2
Nikki will be sending an email with details about what the positions (esp. treasurer) entail and will frame it as a 2-person position (treasurer) and 1-person to support VP 2, if possible;
Dawn and Kristy can work together this next year to handle the VP 2 position, but the next year, we definitely need 2 people
We need more than Board positions, we need chairs and volunteers so that it doesn't feel so big and overwhelming and so that the same people don't have to keep doing the lift
Board members are not ad-hoc committee chairs, but do a lot of the work
Monique- Boosters may have become too unwieldy... maybe pair down what we do and raise money for (teacher appreciation, scholarships, senior celebrations); update/change/reduce our mission

and footprint

Maybe in a few years the school takes over concessions and makes all the money (maybe it will become a club where students learn to run businesses); lots of great ideas

East, West, and North have multiple parent clubs; we only have Boosters

VII. Treasurer – Monique Wilharm

a. Financial report disseminated

Total of \$420 in donations for staff appreciation

Concessions projecting to come out with \$37,000 in profit

Restaurant nights- only about \$838 in profit, nothing since March

Paid up on post-prm

Projects end-of-year \$19,000 in profit; Boosters keeps about \$5000 for seed for upcoming year

Post-prom estimates: funding \$12,500; costs \$19,500; gap of \$4,994.68

Re: Golf- 72 golfer minimum; budgeted \$9800; only 20 golfers registered right now; have \$4000 so far from golf; will pay out \$9800 minimum (before plaques, prizes, etc.); if we don't sell any more golfers, we will have a \$5700 deficit that comes out of \$19,000 end-of-year profit margin

Mario needs to stop spending any money until we get more golfers

b. YE Close: Activity Passes - Dawn coordinates with D87 and submits a check request; Dawn has to return unused passes to D87 with the check request; Dawn has receipts for some expenses to turn into Monique

c. YE Close: Concessions - Rob needs to submit Pepsi check request

d. YE Close: Booster Bucks - Lynn needs to submit check request for final payment to GBS and Lynn needs to send report to GBS re: where the \$ is to go

e. YE Close: Floral Symphony - Mr. Govertsen needs to get all check requests submitted and then send me a check request to receive the proceeds

f. YE Close: Concessions - Monique will work with Mr. Carlson on Spring Staffing and Hospitality tickets

g. Will be meeting with Nancy to discuss Raiderwear for next year

h. We will discuss what to donate to GBS at the next meeting

VIII. 1st Vice President – upcoming events / committee reports outstanding

IX. 2nd Vice President – Dawn Cassata

i. Membership and website updates

ii. Miscellaneous updates

Over summer will be looking for new email marketing company

X. New / Other Business

June 13th is the next meeting

Adjourn

a. Dawn motioned to adjourn, Kristy seconded at 8:40 pm