



**Glenbard South Boosters
Board Meeting Agenda**

Tuesday, March 14, 2023

7:00 PM, via Zoom

[March 2023 GBS Boosters Meeting Link](#)

- I. **Welcome and meeting overview** Present: Nikki Dawson, Dawn Cassata, Monique Wilharm, Taff Nielsen, Melisa Calfo, Tara Arick, Abida Kokoszka
- II. **Call to order at 7:08 PM**
- III. **Secretary's report** – Nikki (for Kristy Riley)
 - a. Approve February minutes – Dawn motioned, and Monique seconded.
- IV. **Principal's report – Taff reporting**

Taff met with Jessica and Marina. They are rolling into spring sports. The math team is going to sate- 30 kids! Spring musical coming up as well (mid to late April). The Winter formal was cancelled. Band just returned from FL. Band then participated in floral symphony to a packed house.
- V. **Committee and Event Reports – events upcoming through May**
 - a. Floral Symphony, post event report – Suzie Milano, Kathy Witort – no report has been submitted yet. Overall, it went very well. It was a very nice night. Committee report @ next meeting.
 - b. Plant Sale – Tara Arick – We have \$6,500 and today we brought in \$750 alone. Tara's goal is \$10,000 in sales. She thinks we will hit it. Now, anyone who orders will be entered into a raffle of a free flat- 5 winners total. She must buy flats in certain numbers so there will be leftover plants to sell on the day of pick-up. We won't have a final total until the end of April. Tara is going to ask for some student volunteers. We have an active SUG. Dawn will send it to Tara tomorrow, and we can fine-tune it to her liking. Will need 3 shifts (7-9AM, 9-11AM, 11-1PM).

- c. Spring fundraiser/Post prom update – Melissa Calfo- Melissa spoke with Taff about the dodge ball idea he had for this year but it won't work out. Melissa talked with Teara and they want to reach out to Jr and Sr parents for donations that will go to post-prom. Melissa asked about the financials from the winter social and if there's any money for post-prom. Monique will go through the financials and explain her projections for the end of the year later in this meeting but believes that we will have money for post-prom. Monique will go through the whirley ball numbers and details, and she will figure out how much funding will be needed. Total cost for entire facility is \$14,160.95. Time is from 11:30PM-2:30AM (3 hours) and includes whirley ball – 2 courts – bowling, laser tag, giant connect four, cornhole, ping pong ... game room. Cost includes gratuity, food and beverage (pizza and soda). The contact at WB is going back to her boss to see if there's any wiggle room with the pricing. Will find out next week. Monique asked about security. Melissa confirmed that we need 2 security officers. We need 1 chaperone per 25 kids. Monique is asking about any other costs. Melissa said balloons, red carpet, etc. She said that WB can get us that stuff. The parking lot is ours as well. Taff asked about parking as we could need up to 150 spaces. He wants to know if there will be another event while our kids are dropping off their cars (earlier in the day). Melissa said that they are open earlier, but they have an overflow parking lot as well, if we need extra parking. Monique asked about giveaways. Melissa said again depends on how much funding she will have. Monique is asking if \$12-\$14K total sounds about right. Anything leftover can be used as giveaways, decorations, etc. Nikki interjected that is why Jessica wants to have the financial meeting as she wants to help support the event as well. Melissa is asking for a total ASAP.
- d. Concessions – Abida and Scott – tomorrow is the 1st day the outdoor stand will be open. It's not ready. Abida spoke with Taff about getting the water turned on and getting the pizza

warmer out there. Taff will ask the day custodian to get started on the cleaning tomorrow morning. A water line blew over the winter which is why they must turn off the water. Abida is happy because the shelves are up. Pepsi delivery tomorrow – it's a big one. It's going to be a busy couple of months. Monique interjected that they are working on the spring concession schedule and girls track is always lacking. They are trying to figure out a solution. Abida said that there are a ton of concession dates, especially in April.

Abida suggested that we need to add some equipment maintenance to the budget for next year. She wants to know if that's a boosters cost or school expense? Taff is going to meet with her over the summer to figure it out.

The boys' sectionals were VERY successful! One night brought in over \$1K in sales (Friday night). Monique said that we are well past where we thought we'd be in terms of profits.

VI. President – Nikki Dawson

- a. Senior events, planning discussion – we talked about kicking off the senior events planning post spring break. Need a committee to plan it. We will ask for donations to fund it all. What are the other senior events that we are involved in? Last year, just fun fest – no post prom last year. GBS will be providing lawn signs for seniors. Monique suggested creating a SUG for the fun fest for 25 volunteers. Monique will organize it and send it to Dawn for the next newsletter. After the SUG starts filling up we will seek a chairperson.

VII. Treasurer – Monique Wilharm

a. Financial report

Monique did some projections of where we may end up at the end of the year. Not final at all. Membership is on par with previous years. We are above typical re: concessions – currently @ \$57K which is much better than we thought we'd be. See financial report for all the breakdowns.

Things to note:

Winter Social brought in \$4K which is tagged to senior events. Floral Symphony will net \$8-\$9K which ALL goes to the music

department.

Golf Outing will be included in next year's numbers and will likely be a break-even event.

Hospitality only \$150 as of right now. Still have Teacher Appreciation lunch.

As of now, we have around \$32K.

Also, we are still in need of a treasurer for next year. Tara asked about what amount is left at the end of the year.

Monique said we need to keep around \$5K going into the new year. We give everything else to South – Special Olympics, math team ... every organization gets some money. Tara asked about giving more in scholarships. We will discuss with Jessica how the money will be allocated.

b. Miscellaneous updates – none

VIII. 1st Vice President – upcoming events / committee reports

a. Golf Outing - Mario Castillo – we have 3 foursomes registered, some donations, one sponsor. Mario wants to know if the volunteers can be under 21 ... maybe registration? Taff suggested we talk to Jessica about that topic. Nikki is going to forward the email from Mario to Jessica and the board for future meetings. Nikki said that there are a lot of outings around town during that timeframe, so we need to encourage our South parents to attend.

IX. 2nd Vice President – Dawn Cassata

- i.** Membership and website updates – shopping a new email marketing program as Mailchimp changed their free plan from 2K contacts to 500. We have almost 2K. She will find the most economical one and talk to Monique about it.
- ii.** Miscellaneous updates – Newsletter next week. Please send any info anyone wants included. Right now:
 - 1.** Golf Outing
 - 2.** April Restaurant Night
 - 3.** Concession help
 - 4.** Senior Fun Fest

- X. **New / Other business** – Monique wants to point out that the winter social report is an excellent example of a post-event report. Nikki is going to send it to every chair. We should post it on the website as the example – Dawn will follow-up.
- XI. **Adjourn @ 8:10 PM.** Motioned by Monique seconded by Dawn