



Glenbard South Boosters Board Meeting Minutes

Tuesday, December 13, 2022
7:00 PM, via Zoom

[Link to Join December 13 Boosters Meeting](#)

- I. **Welcome and meeting overview**
Present- Nikki Dawson, Laura Arnold, Monique Wilharm, Stephanie Herlien, Melissa Calfo, Mario Castillo, Jessica Santee
- II. **Call to order-** 7:05 pm
- III. **Secretary's report** – Kristy Riley
 - a. Approve November minutes- motion to approve by Monique, seconded by Laura; approved
- IV. **Principal's report** – Jessica Santee
 - Students have nerves around finals, but typical.
 - Winter sports have kicked off; winter concessions going strong
 - Multiple concerts this week and last; Commons full for Carols and Cocoa
 - School Day update- nothing new from webinar; presented to Board of Ed last night; GBS student meeting was poorly attended (during PLC time); ongoing conversations between community and board and union and board;
 - Been promoting Booster Bucks and Holiday Gift Cards for families in need
- V. **Committee Reports** (in order of urgency)
 - a. Pack the Place – no chair at this point; Tonia Hardtke volunteered to help; asked about notes/binder/records requested
 - i. Planning for January 13- 4:30 to 9 pm or so; GBS staff/faculty have taken over most of it, but appreciate Booster's volunteering with games; we should check with Abida to see if she needs more food and if we need more volunteers for the night's concessions and/or game support
Monique- may want to do Boosters table with Raider Wear and information
Look at calendar Jessica provided at start of the year re: other winter events for Booster's support/Raider Wear
 - b. Spring fundraising:
 - i. Planning and timing discussion -
Fall social (Melissa Calfo)- no site was found for the fall social; Nikki asked about First Congregational church (they seem to be open to it and we have worked with them in the past); Melissa will reach out to them this week
Do we want to do 2 in spring or combine them? That will be up to Stephanie
Winter social (Stephanie Herlien)- was waiting to see what was happening with Fall social to decide what to do about a winter social

c. Golf outing – Mario Castillo-

Prairie Landing is best bet

June 5th- after school ends so hopefully staff will be available and families will still be around; may talk to the Golf coach to see if players want to volunteer on the course; 1pm shotgun start, dinner around 6 or so; lasts about 2 hours

A few different packages- He is looking at Birdie Package (box lunch and buffet dinner afterward)

Buffet dinner choices- Italian or BBQ; would like to see if there could be other options (taco station)

Do we add 2 drink tickets to the Birdie package (to be used on the course)?; during dinner, cash bar; only charging \$75 for bartender

\$1500 deposit- due ASAP (earlier the better to secure the date)

72 golfers minimum; he feels this is highly doable

Sponsorships- from 2021, he wants to restructure; \$2500 and up sponsorships; 50/50 raffle using a \$500 sponsorship to seed the pot

Question: event sponsor (not done before)- can we allow them to have a complimentary foursome?

About \$136 per golfer is cost, would charge \$150 or \$160

Yard signs- could the company that does our yard signs for sports do the signs for the event? What about the pamphlets? Can they use the logo? Jessica said GBS has a company they used for the freshman yard signs and she can put them in touch with Mario tomorrow. They might be able to do both signs and pamphlets and banner for the event.

Silent auction with dinner- want variety of baskets appropriate for golfers; Monique- the board has to approve a budget for this asap since there is no budget in existence; all expenses need to be accounted for and then the board has to vote; we need to know what our commitment will be upfront

Mario- can't give an estimate right now without a printer quote; also need prizes- do we need to pay for them or will they be donated?

After \$1500 deposit, we'll need to provide next payment on the date of the event
Contract signed when the deposit paid

Rainout? The event will still go ahead- lunches and dinner will be provided; 9-holes is a full event, so people can choose to play in the rain if they want; Jessica, can we get them to agree that they'll provide a voucher for golfers in the event they can't play?

We can approve the \$1500 tonight, if the board approves

By February meeting, Monique requests a budget (at least estimates) and Mario agrees to have it

He needs a committee of at least 3 people —Jessica will put that in next newsletter;

Jessica offered to have graphic designers at schoolwork on the artwork and to give Mario names of businesses that work with the school district for potential sponsorships

Board vote- do we approve \$9800 (min 72 golfers, ~\$136 per) to get the ball rolling? Monique made a motion to increase the budget to \$9800 for the outing; Kristy seconded it; Nikki, Laura, Kristy, Monique voted to approve

This is an event for general fundraising

- d. Raider wear and yard signs – Ayesha Ahmed- not present
 - i. Holiday selling update- no update
 - ii. There is someone interested in taking on Raider Wear next year, per Nikki
 - iii. Laura showed a tee shirt she got for \$20 at a dance team event at another school and wondered if we could sell similar items at a the lower price
Nikki explained that there may be opportunities to do that next year now that we have better ideas of how much we can sell (order more, can sell for less)
- e. Concessions – Abida and Scott Kokoszka- Not present
 - i. 2022/23 updates-
 - ii. Football 2023 planning updates- Abida and Nikki and Monique met to talk about concessions for next year
Tim Carlson interested in talking with them about the plans
Jessica thinks including Taff Nielson is important
- f. ACTS – Lynn Lullo- not present
- g. Booster Bucks – Lynn Lullo- Not present
Diane Perry contacted Laura today to announce she is stepping down from Booster Bucks (lack of time and Lynn and Dawn doing a lot of the work)
A check will be cut to GBS after the new year for the music program re: trip to Florida
RaiseRight is a difficult program to work with, per Monique
- h. Restaurant Night – Christina Noellsch- not present
All scheduled
- i. Hospitality – Trisha Wiltgen- not present
- j. Floral Symphony – Susie Milano- not present
- k. Plant Sale – Tara Arick- not present
- l. Post Prom – Melissa Calfo, Kim Kucaba, Teara Moore
Melissa raised concerns about Post Prom re: getting help and support; no funds, no donations, especially in comparison to the golf outing
Jessica- Post Prom has been a debate for a long time- Jessica has historic letters about it that demonstrate “waves” of interest and support, which may shed light on why there was no funding set aside for Post Prom
Nothing new to add
Jessica has some questions- needs to confirm bussing and timing
11:30 pm to 2:30 am is confirmed? Yes
Can students park @ Whirley Ball ahead of time? Yes, but want approximate numbers of cars so Whirley Ball can figure out logistics
We are booked with them; final payment due 7 days before the event
Estimated ticket price for Post Prom- without fundraising, \$50/person; goal is to get it down to \$40/person
- m. 2024 Prom- May 18, 2024 on the cruise ship Melissa had been looking at; got a great deal without lots of extra costs; worked with person Melissa had worked with

VI. Officers’ reports

- a. **President** – Nikki Dawson
 - i. Acquisitions/Sponsorship discussion
 - 1. Chair- still cannot find a chairperson
 - 2. Boosters board involvement in lieu of chair?

If the Board is going to do this, we need to create a plan to move forward asap. E.g., sending out a letter to ask for sponsorships and donations, accepting the donations, deciding how to allocate the donations, track the donations, etc. This is a HUGE undertaking. Stephanie worked on this last year with Janet Hubbard (floral symphony). She emailed and hand delivered a letter asking for donations. Got some donations from it. She has a spreadsheet from last year. Monique has a letter sent by Music last year and is sharing it with Nikki.

So, in the past it was up to the event chairs to manage all of this. The concern is that we don't want all the same businesses being targeted by multiple chairs.

Kristy proposed a separate meeting with Floral Symphony folks (Stephanie and Mr. Goverston) and the board

b. Treasurer – Monique Wilharm

- i. Financial report- donations \$230 for staff appreciation; have some left over for teacher appreciation (on top of budget); Concessions- at budget for revenue and expense; motion to increase budget by \$2000; Kristy seconds it; passed
Chipotle restaurant night was a good fundraiser
Filing taxes this month
- ii. Winter Bash update
- iii. Booster's flyer for distribution to incoming freshman (January)- Nikki will work on streamlining a flyer; Kristy is also willing to help

c. 1st Vice President – Laura Arnold- had to leave before we got to her report

- i. Volunteer updates and needs
- ii. SUGs
- iii. 2023/2024 planning

d. 2nd Vice President – Dawn Cassata- not present

- i. Membership and website

VII. New / Other business- Need volunteers for Vision and Hearing screenings 1/24; Jessica sent email about this tonight

VIII. Adjourn- Nikki moved to adjourn at 9:07 pm; seconded by Kristy; adjourned

Minutes submitted by Kristy Riley, Secretary